

**A1D08 Committee Meeting  
TRB Mid-Year Meeting  
Portland, OR – July 17, 2003**

**1. Announcements**

- a. **New TRB Structure** (handout). The purpose of the re-organization was not to change the scope of committees but to group the committees in a way that makes more sense. The new organization includes a Technical Activity Committee at the top of the new organization will have a more proactive role in setting spotlight themes. A1D08 will be part of a new data Section under the Policy and Organization Group. Alan Pisarski will be the new group chair.
- b. **January 2003 Minutes** (handout)
- c. **Household Travel Survey Reports**. One of the action items from the 2003 annual meeting was to add to the committee website a list of final household travel survey reports and a web link if available. A draft list was circulated and discussed. It was agreed that this would be an ongoing effort and would be coordinated with similar projects such as the BTS study to archive travel survey reports.

✍ Ed Christopher will forward the draft household survey list to committee members and friends for review. Comments or additions should be sent to Chuck Purvis, along with details about the region, year of survey, and link to final report (if available). **(NOTE: site added, see <http://www.mtc.ca.gov/trb/urban/hhsurvey.html>)**
- d. **Friends List**. The committee now has an official friend's list, based on attendance at the 2003 annual meeting. It contains about 50 names. See Ed to be added or to have someone added. He will update it based on meeting attendance.
- e. **"Commuting to Downtown" Study** (handout). In order to answer the question of how downtown employment and transit commuting has changed, Chuck developed a template to look at changes/growth based on the Journey to Work data. The example handout showed San Francisco, Oakland, and San Jose downtown areas from 1970 to 2000. The purpose is to create a document similar to the Journey to Work trends report or a Census Map book that shows profiles the changes in downtowns of urban areas across the nation that can serve as a resource both to document growth as well as to capture the older Journey to Work data that is beginning to become extinct (or at least much more difficult to access).

MTC had access to the 1970 JTW data, and it was recognized that not everyone would have that data available. In addition, the definition of “downtown” may not be straightforward in some areas. Suggestions in terms of other data elements to add to the profiles included changing skylines or zoning, total accumulated vehicles, number of parking spaces and cost, and resident population. In addition, it was suggested that some type of textual definition of the region be included (the sample profile already includes acreage – this may be enough)

✍ Next Steps: Committee members would enlist members and friends in a few other cities to replicate Chuck’s work, but defining themselves what the boundary should be. The template will include room for 1970 data, but if its not available, then it will stay blank. Recommended test cities included Chicago, Detroit, Seattle, New York City, and Washington, DC.

f. Committee Members List – handout

## **2. Subcommittee Activities**

a. ADUS work – standards have been written and approved by ASTM. This is available for \$45. .

b. Census subcommittee – busy as well.

✍ Ed will schedule time for a briefing/update from all subcommittees at the January meeting.

## **3. January 2004 Meeting**

a. Committee-related sessions

1. ADUS paper call (handout) – Application of ITS archive data

2. ADUS workshop (handout) – ITS data archiving

3. Metadata paper call – distributed to all information systems and technology committees. The subcommittee is looking for a session that brings everyone together to make sure all the data committees are all on the same page.

✍ 4. Census poster session (handout) – joint with A1D05. Since this poster call allowed for both full papers as well as abstracts, some concerns were expressed about the quality and content of the abstracts. One concern was that some vendors might use the poster session to promote a software or hardware rather than focus on the application/analysis.

- ✍ Bob Sicko and Stacey Bricka will ensure selected posters meet the TRB guidelines and do not represent a commercial interest. They will require presenters to submit a draft poster prior to January as well.
- ✍ An ad hoc team comprised of Elaine Murakami, Chuck, Ed, Tom Palmerlee, Bob, and Stacey will work to develop committee guidelines regarding the content and look of the posters.
- ✍ Ed will send poster session set-up specifications to Tom. The committee would like to see the poster session occupy facing walls on one aisle in the exhibit hall, so that the posters can face each other. If possible, tables and chairs will be positioned in the aisle or near to the posters to provide areas for discussions.

**(NOTE: Complete review of Poster Procedures)**

- b. National Data Workshop – scheduled for Sunday afternoon at the Omni Shoreham
- c. Committee Sessions – 1 paper session + 1 presentation session. Options for presentation session were discussed and it was agreed that the first choice for the presentation session is to focus on the “Downtown” study and attempt to join with the land-use and cities committees.
  - ✍ Tom needs to have the session details by October 1<sup>st</sup>. This includes title, moderator, and speaker names. As soon as possible, he needs the session title and a short description.
  - ✍ Chuck will take the lead in developing the session.

#### **4. Conferences**

- a. May 2005 – Census Conference, May 11-13 in Irvine, CA. The intent is to focus on JTW uses from the past, current research (including the ACS), identify research needs and make recommendations. The committee will hold its 2005 mid-year meeting in conjunction with this conference.
- b. June 2004 – NATMEC Meeting, June 27-30 in San Diego, CA. A1D08 will hold its 2004 mid-year meeting in conjunction with this conference.
- c. August 2004 – ISCTSC in Costa Rico (Survey methods)
- d. September 2004 – Ninth National Conference on Transportation Planning for Small and Medium Sized Communities (September 22-24, 2004, Colorado Springs, Colorado). There will be a census workshop on Wednesday morning at the start of that conference.

- e. 2004 – Travel Surveys Conference, dates and location to be finalized. The focus will be the NHTS, include a variety of reference papers, and recommend methods for the next round of the NPTS. (November)
- f. Data and Reauthorization Conference – looking at data provisions in the re-authorization. Date and Location to be determined.
- g. 2004 - Woman’s Travel Issues Conference, date and location to be determined.

## **5. Future Activities**

- a. As a committee look to expand the travel survey archiving activity to other survey data and reports such as those for on-board and external surveys. The first step is to compile a list of urban data elements then begin to systematically archive or create links to the reports and data sets. This will help to save older data that will help with trend analysis in later years.

*Attendance: 11 Total, 6 Members*  
*Stacey Bricka*